

GANDHI SMRITI AND DARSHAN SAMITI

TENDER DOCUMENTS

FOR

**DISPOSAL OF OBSOLETE AND UNSERVICEABLE ITEMS LYING AT
GANDHI SMRITI AND GANDHI DARSHAN COMPLEX, NEAR
RAJGHAT, NEW DELHI-110 002**

Sealed tenders are invited in the prescribed form from interested parties/firms for disposal of obsolete and unserviceable items of the Gandhi Smriti and Darshan Samiti on 'As is where is' basis.

Last Date for submission of filled in tender form	:	12/06/2020 by 3.30 p.m.
Date of opening of Technical Bids	:	13/06/2020 at 11.00 a.m.
Date of opening of Commercial Bids	:	13/06/2020 at 12.00 p.m.
Place of submission of Bids	:	Director office , Gandhi Darshan , Rajghat, New Delhi

The tender documents can be downloaded from the GSDS [http:// www.gandhismriti.gov.in](http://www.gandhismriti.gov.in) and shall be accompanied by a demand drafts of Rs.500/- (non-refundable) and EMD for 50,000/- (refundable) in favour of "Director , Gandhi Smriti and Darshan Samiti" payable at New Delhi. The vendors those who have paid Rs. 500.00 for the tender documents fee earlier need not pay again .

Terms & Conditions

1. Eligibility Criteria: Agencies experienced in auctioning work in government, semi government & private organizations.
2. Submission of offer: Agency shall submit its offer in sealed envelope super - scribed as Auction of Scrap/Obsolete/Unserviceable items on "As is where is basis" situated at Gandhi Darshan Complex, Rajghat, New Delhi shall contain the following:-
 - (i) A copy of tender having every page sealed & signed by the authorized representative/tenderer indicating acceptance of tender documents .

- (ii) Documentary evidence in respect of eligibility Criteria mentioned in para No. 1 above.
 - (iii) A base value of Rs.2,50,000/- (Rupees two lakh fifty thousand only) has been fixed below which no tender bid shall be accepted.
 - (iv) The Price Bid shall be submitted in the annexed tender form of financial bid only.
 - (v) A sealed envelope containing above shall be addressed to the Director, Gandhi Smriti and Darshan Samiti, Gandhi Darshan, Complex, Rajghat, New Delhi .
 - (vi) Bids completed in all respects will only be considered.
3. Earnest Money Deposit (EMD) : interested party should deposit EMD by Demand Draft of Rs. 50,000/- (Rupees Fifty thousand only) in favour of "Director , Gandhi Smriti and Darshan Samiti" payable at New Delhi. Tenders received without EMD/inadequate EMD, shall be summarily rejected. EMD of unsuccessful bidder shall be released after removal of mentioned items from site and completion certificate from GSDS. No interest is payable on EMD. The EMD may be forfeited under the circumstances:-
- a. If bidder withdraws his bid during the period of bid validity specified in tender .
 - b. If he fails to execute the contract.
4. Experience: Similar work includes auctioning works in government, semi government & private organizations. Documentary evidence in support shall be submitted with the bid.
5. Validity Period of Bid: Bid shall remain valid for 7 days after the date of bid opening. The bid valid for a shorter period shall be rejected . A bidder accepting the request and granting extension will not be permitted to modify his bid.
6. Deadline for Submission of Bid: Bid must be received by GSDS at the address specified and not later than the date and time specified in the tender.
7. Late Bid: Bids received late after the deadline for submission shall be rejected and returned un-opened to the bidder.
8. Opening of Bid: GSDS shall open the bids in the presence of authorized bidder's representatives who are present and shall sign the Attendance Sheet. A maximum of two representatives for any bidder shall be permitted and authorized to attend the bid.
9. Payment terms: The entire amounts of quoted price shall be submitted to GSDS in the form of Cash/DD within 2 days from receipt of Office Order .
10. Other Terms & Conditions:
- a. Successful bidder implies the party /agency who shall bid the highest amount for the above mentioned auction.
 - b. Rate shall be quoted in whole Rupees (exclusive of taxes). The tax as applicable under govt. norms shall be informed later for preparation of exact DD amount.
 - c. The mentioned items are sold on "As is where is basis" and the buyer shall have to ascertain and get satisfied with conditions of materials before tendering/ participation in bidding No complaints what so ever about the conditions etc. of the items will be entertained by GSDS. The items to be auctioned are kept in both the campuses of GSDS viz. Gandhi Smriti, 5 Tees

January Marg, New Delhi-110 0011 and Gandhi Darshan, near Rajghat,
New Delhi-110 002

- d. The interested bidders may inspect the site on any working day between 10.30 a.m. to 5.00 p.m.
- e. Tender will be submitted in the office of the undersigned up to 03.30 p.m. on 12.06.2020
- f. The successful bidder has to accept the office order within two (2) days of its issue.
- g. The time period for taking out the materials from the campus of GSDS is 7 days. No part/portion of the lot shall be left out. Entire lot shall be lifted. The EMD shall be returned only after lifting the entire lots from both the campuses of GSDS.
- h. Successful bidder has to clean the place after the removal of all the materials as per the satisfaction of GSDS.
- i. The bidder shall ensure all standard safety norms are followed while doing work. The buyer will employ his own labour and means at his own cost and risk for dismantling /removal/collection / shifting and carriage of material and payment of wages /compensation in case of any mishap to the labourers will be sole responsibility of the buyer.
- j. The cost of electricity and water shall be borne by the bidder if required.
- k. The buyer shall ensure that his work men do not loiter around in the office area. They shall not touch any material except those materials shown to them. If any of his workmen is even found violating these restrictions the buyer shall be responsible for such losses to the owners as per decision by Competent Authority of GSDS.
- l. A ground rent charges of 1% of quoted amount will be charged if buyer fails to remove the lot within given time frame as specified in the office order .
- m. In case of failure of party to execute /to comply with the order as per the terms and conditions of the order within 5 days, the all deposited payment including Earnest Money Deposit (EMD) will be forfeited.
- n. If the first successful bidder after receiving the Office Order fails to lift the auctioned items within a period of 5 days, the order shall be treated as cancelled and the fresh order will be issued to 2nd highest bidder. If the second bidder also fails to lift the auctioned items, the EMD shall be forfeited and fresh order will be issued to next highest bidder . This process shall be continued as per the set procedures of the GSDS. The decision of Director, GSDS shall be final and binding on all concerned in such matters.
- o. Arbitration : Any dispute in relation to or arising out of this shall be resolved amicably by the parties. Unresolved disputes shall be referred to Arbitration . The Arbitrator shall be appointed by the Director, GSDS . The venue of Arbitration shall be New Delhi . Laws of India shall be the governing laws.
- p. GSDS reserves the right to postpone/withdraw/cancel the tender without assigning any reasons .

IMPORTANT NOTE

- i. The party shall pay taxes as applicable during the transportation of the auction material from the Campus of GSDS.
- ii. GSDS shall not be responsible for any transportation charges or tax during transportation of the material .

(Vedabhyas Kundu)
Chairman, Tender Committee

F. No. GSDS/Civil Work/2019/Pt.1
New Delhi Dated the 3rd June, 2020

GANDHI SMRITI AND DARSHAN SAMITI

Format of Technical Bid

The interested parties are requested to provide the following information on their letter –head.

- (1) Name, address and telephone no. of the contractor/tenderer:
- (2) Nature of Business:
- (3) Income Tax Assessment particulars (PAN):
- (4) Turnover in the Financial Year 2019-20:
- (5) Details of Application fee and EMD:
- (6) All the Terms and Conditions mentioned in this Tender Documents are
accepted by us.

Signature of Tenderer with Seal

GANDHI SMRITI AND DARSHAN SAMITI

Format of Financial Bid

Name of the Work: Auction of Scrap/Obsolete/Unserviceable material on "As is where is basis" situated at GSDS, Gandhi Darshan , Rajghat, New Delhi .

I/we ----- resident of -----
----- for and on
behalf of ----- hereby submit my /our
offer for dismantle/removal/purchase and carriage of complete
Scrap/Obsolete/Unserviceable materials on "As is where is basis" situated GSDS.

The price offered by our firm for unserviceable/obsolete materials kept in Gandhi Darshan Complex, Rajghat, New Delhi is Rs. ----- (in figures) -----
----- (in words), inclusive of applicable tax.

If my tender is accepted, I/We hereby agree to abide and fulfill all the terms and conditions of the tender annexed to this tender form.

The sum of Rs. ----- towards EMD amount has been deposited by me/us

DD No. ----- dated ----- as enclosed.

If my offer is accepted I shall deposit the full amount along with the acceptance offer , failing to do so the Earnest Money Deposit shall forfeited to the GSDS.

I have visited the sites both at Gandhi Smriti , 5 Tees January Marg, New Delhi-110 011 and Gandhi Darshan, near Rajghat, New Delhi -110 002 and inspected the; materials ascertaining the condition of the same.

Signature -----

Name of Company /Firm Complete addressed with seal

Date.