

GANDHI SMRITI AND DARSHAN SAMITI

Gandhi Darshan, Rajghat,

New Delhi

Invitation of Expression of Interest (EOI) for Development of a Coin and Stamp Museum at the NAMO Exhibition Centre at Gandhi Darshan, Rajghat, New Delhi.

Gandhi Smriti and Darshan Samiti (GSDS) is an autonomous body under the Ministry of Culture, Government of India under the Chairmanship of Hon'ble Prime Minister of India. The basic aim and objective of the Samiti is to propagate the life, mission and thought of Mahatma Gandhi through various socio-educational and cultural programmes.

Expression of Interests are invited in two bid system from experienced and qualified vendors for the design and development of a Stamp and Coin Museum at **Gandhi Darshan, Rajghat, New Delhi**. This museum will be a tribute to Mahatma Gandhi, showcasing a philatelic collection of **stamps, envelopes, and coins. It will also showcase photographs/replica of various memorials, statues and museums dedicated to Mahatma Gandhi** in different countries of the world. The museum will be housed in the existing **NAMO Exhibition Centre** at Gandhi Darshan, Rajghat, New Delhi (**map attached**).

The primary objective of this project is to depict the global impact and legacy of Mahatma Gandhi. It will also acquaint the visitors regarding the steps taken across the world to commemorate Gandhiji.

Interested reputed parties in this field may visit the site **NAMO Exhibition Centre at Gandhi Darshan, Rajghat, New Delhi** during any working day between 10.30 AM to 5.00 PM. EOI can be submitted within 10 days of this advertisement in newspaper. The Samiti reserves the right to cancel this EOI without giving any prior notice.

Any amendment, clarification regarding this EOI will be published at "www.gandhismriti.gov.in", the official website of GSDS only.

In case of any query/clarification in this regard, Mr. Mohit Mohan, Office Supervisor may be contacted on 9711228032.

Director
Gandhi Smriti and Darshan Samiti
Gandhi Darshan, Rajghat,
New Delhi -110 002
Email: 2010gsds@gmail.com

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Conceptual Design:

1. Develop a comprehensive conceptual design for the museum layout.
2. Ensure the design aligns with the theme and historical significance of Mahatma Gandhi.
3. Include interactive and multimedia elements to enhance visitor engagement.

Exhibition Design:

4. Design display cases and stands for physical coins, stamps, envelopes, and photographs.
5. Design Digital Display for a number of stamps, envelopes, and photographs of Gandhiji's memorial throughout the world.
6. Create informative kiosks, panels and labels with detailed descriptions of exhibits.
7. Incorporate audio-visual aids to provide additional context and narratives.

Interior Design:

8. Plan and execute interior design, including lighting, wall treatments, and flooring.
9. Design a cohesive aesthetic that reflects the values and spirit of Gandhi. Plan and execute interior.
10. Ensure accessibility and comfort for all visitors, including those with disabilities, design, including lighting etc.
11. Manage the installation of all exhibits and design elements.
12. Ensure all displays are secure and protected from environmental damage.
13. The EOI will be submitted in two bids system (Technical bid - Financial Bid).
14. The interested parties may submit a proposal amounting to a **moderate budget of Rupees 50 lakhs to 1 crore.**
15. In response to this EOI, bidders will be asked to make presentation on the same after opening of technical bid.
16. The criteria for shortlisting would include:
 - a) General Qualifications: Company profile, understanding of the requirement, references reflecting similar work and related experiences, availability of key resources and infrastructure.
 - b) Ability to deliver the stated scope of work, the process/quality methodologies that bidder adopts, recognition of issues and problems.
 - c) Capability to provide technical support.
 - d) Any other criteria found suitable.

9. GSDS reserves the right to make necessary changes in the terms of the design presented by the bidder and to reject any or all bids without assigning any reasons thereof.
10. The offer of the bidder shall remain valid for 90 days after the date of Bid opening.
11. Bid documents must be submitted to Director, Gandhi Darshan, Rajghat, New Delhi.
12. Tender/EOI form can be downloaded from Samiti's website www.gandhismriti.gov.in.
The last date of submission of complete EOI documents is 29th June 2024 upto 5.00 p.m.
The interested parties have to deposit a processing fee of **Rs. 1000/-** through NEFT/Online in the GSDS Account. **The details of the Bank Account is as under:**

Gandhi Smriti and Darshan Samiti,
Canara Bank, Khan Market, New Delhi
Account No.90432010031268.
IFSC Code CNRB0019043

The receipt of the transaction should be attached.

13. The Technical bid will be opened on 1st July 2024 at 15.30 hrs at the address given below in the presence of the Bidder's representative. After the opening of the Technical Bid the bidders will have to give PPT presentation.

Director
Gandhi Smriti and Darshan Samiti
Gandhi Darshan, Rajghat, New Delhi

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1. **Eligibility Criteria:** The criteria given in the succeeding paragraphs must strictly be fulfilled by the bidder. The bidder must submit documentary evidence in support of their claim for fulfilling the criteria and they should submit an undertaking on their letter heads to the fairness of these documents in support of their claim while submitting the Bid. The bids received without documentary evidence will be out rightly rejected. The bidder participating in the procurement process shall possess the following minimum pre-qualification/ eligibility criteria.
2. **Legal Entity:** The bidder should be a company registered under Indian Companies Act, 1956 /2013 OR A partnership firm registered under Indian Partnership Act, 1932. OR An LLP firm registered under Limited Liability Partnership Act, 2008.
3. **Documents required:** Copy of valid Registration Certificate OR Copy of Certificate of incorporation.
4. **Financial Turnover:** The average Annual Turnover of the bidder during the last three financial years, i.e., from, 2020-21, 2021-22 and 2022-23 (as per the last published audited balance sheets), should be mentioned. (minimum turnover of Rs 2 crore approximately)
5. **CA Certificate** with CA's Registration Number/ Seal required.
6. **Tax registration:** The bidder should have a registered number of
 - i. GST where his business is located.
 - ii. income Tax number/PAN Number.
7. **Copies of relevant certificates** of registration required.
8. **Relevant Experience:** The Bidder should have worked in the concerned field, Work order/ MoU and Self Certification is required.
9. **Bidders** who have tie-ups with International Museum or Expo companies would be preferred.
10. **Submission of Bids:** EOI should be submitted In two sealed envelopes, mentioning “EOI Development of a Stamp and Coin Museum at the NAMO Exhibition Centre at Gandhi Darshan, Rajghat, New Delhi - Technical Bid” and “EOI for Development of a Stamp and Coin Museum at the NAMO Exhibition Centre at Gandhi Darshan, Rajghat, New Delhi-Financial Bid”, to the Director, Gandhi Smriti and Darshan Samiti, Gandhi Darshan, Rajghat, New Delhi.

Technical Bid

**Gandhi Smriti and Darshan Samiti
Gandhi Darshan, Rajghat
New Delhi**

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Centre at Gandhi Darshan, Rajghat, New Delhi**

S.No.	Vendor/Company Name with full mailing address & contact number, email id	Firm Registration No./Registration Certificate	PAN No.	GST No.	CA certificate for last three years transactions	Financial Turnover for last three years (at least 2 Crore for one Financial Year)	Work Experience (At least 2 work order for the cost of 50 Lakh to 1 Crore approx.)

Financial Bid

**Gandhi Smriti and Darshan Samiti
Gandhi Darshan, Rajghat
New Delhi**

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S.No.	Vendor/Company Name with full mailing address & contact number, email id	Total Cost for Development of Museum

